

AGENDA

Meeting: Royal Wootton Bassett and Cricklade Area Board and Environmental Fair
Place: Memorial Hall, Station Road, Royal Wootton Bassett, SN4 8EN
Date: Wednesday 27 November 2019
Time: Environmental Fair – 17.30 - 20.30
Area Board Business – 18:00 - 20:30

Including the Parishes of Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoz, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 5:30pm

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), direct line 01249 706612 or email kevin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115

Wiltshire Councillors

Cllr Allison Bucknell, Lyneham
Cllr Mollie Groom, Royal Wootton Bassett East
Cllr Mary Champion, Royal Wootton Bassett North
Cllr Jacqui Lay, Purton
Cllr Chris Hurst, Royal Wootton Bassett South
Cllr Bob Jones MBE, Cricklade and Latton

RECORDING AND BROADCASTING NOTIFICATION

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

	Items to be considered	Time
1	Environmental Fair (in the main hall)	5:30pm-8:30pm
2	Art Exhibition Prizegiving, (in the main hall) and Welcome from the Area Board Chairman	5:45pm-6:00pm
3	Introduction to Richard Clewer Cabinet Member for Climate Change - (in adjoining room) 10-minute talk on Wiltshire Council Climate Emergency work	6:00pm-6:15pm
4	Area Board Business (in adjoining room)_(Pages 1 - 12)	6:00pm-8:30pm
5	Community Discussion 1 - Re-wilding our verges	6:30pm-7:00pm
6	Community Discussion 2 - Encouraging and Promoting environmentally friendly businesses in our Community Area	7:15pm-7:45pm
7	Community Discussion 3 - Reducing our carbon emissions	8:00pm-8:30pm
8	Future Meetings RWB&C Community Area Transport Group – 18 December 6:30pm at Cricklade Town Council offices	
9	Close	8:30pm



Royal Wootton Bassett and Cricklade Investing in our Communities – November 2019

* Please note, all figures are subject to confirmation by our Finance team and, as such must be treated as provisional.

Overview of the Budget 2019/20

	2019/20 allocation	Invested to date	Available for investment	Amount leveraged
Capital Grant scheme	48,021.00	1,999.00	47,435.50 (including rollover from 18/19)	1,682.99
Positive Youth Activities	20,837.00	16,739.92	9,661.58 (including rollover of previous accruals)	12,432.54
Health and Wellbeing/Older Person Champion	7,700.00	2,191.23	12,709.35 (including rollover of previous accruals)	9,722.00

NEW APPLICATIONS November 2019

Community Area Grants	Amount requested	Total project amount
Cricklade and Purton Young Farmers Club – New Roof	£5,000.00	£14,199.00
Pips Community Café, Purton – Wi-fi installation	£60.00	£500.00
Youth Grants		
Cricklade Local Youth Network – Sports/Physical Activities project	£4,200.00	£8,400.00
Health & Wellbeing Grants		
Health & Wellbeing group recommendation – Mental Health Creative Inclusion Project.	£2,600.00	N/A
Councillor Initiative (Cllr Jones) – Allocation of £100 to the Health and Wellbeing group to facilitate the ongoing running of the Forum in 2019/20	£100	N/A

To note: Deadline for applications to the next area board is Weds 5th June 2019. You can see all grant applications made across Wiltshire through the Wiltshire Council website [here](#).



Summary of applications 2019/20

Community Area Grants/Cllr initiatives update 2019-20		
Meeting/Organisation	Amount awarded (£)	Total project amount (£)
SEPT 2019		
Cricklade Leisure Centre (C&DCA) – Soft Play and bounce equipment	£999.00	£999.00
JULY 2019		
Wessex Male Choir – New piano and associated equipment	1000.00	2682.99
MAY 2019 – No applications		

Youth Grants update 2019-20		
Meeting/Organisation	Amount awarded (£)	Total project amount (£)
SEPT 2019		
RWB Environmental Group – Environmental Art/Photography competition/exhibition. (delegated decision)	£100.00	N/A
JULY 2019		
Cricklade Local Youth Network – Positive Youth Activities to end of March 2020	3,783.00	7,566.00
MAY 2019		
Royal Wootton Bassett Town Council – Positive Youth Activities 2019-20	8650.00	17,300.00
Funds held for positive youth activities in Lyneham 2019/20	4145.00	4145.00
APRIL 2019		
Contribution towards DBS Checks re RWB Local Youth Network	£62	N/A



Health & Wellbeing Grants update 2019-20

	Amount awarded (£)	Total project amount (£)
SEPT 2019		
Health and Wellbeing group – Tea and Talk session re Mental Health Week. (delegated decision)	£50.00	N/A
JULY 2019 – No applications		
MAY 2019		
Wiltshire Music Centre – Celebrating Age year 3	£1500.00	£67,330.00
Final payment to RWB&C Health & Wellbeing Champion for work to end April 2019.	£571.23	£571.23

USEFUL LINKS

Area Boards have authority to approve grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

The community grant funding criteria and application forms are available on Wiltshire Council's website: [here](#).

Further information about the Community Area Transport Group (CATG) and youth grants can be found by clicking on the following links:

[Community Area Transport Group](#)

[Youth Grants](#)

Jane Vaughan
Community Engagement Manager, Royal Wootton Bassett & Cricklade
jane.vaughan@wiltshire.gov.uk

Report to	Royal Wootton Bassett & Cricklade Area Board
Date of Meeting	27/11/2019
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Purton & Cricklade Young Farmers Club Project Title: New Club Hut Roof View full application	£5000.00
Applicant: Pips community cafe Project Title: Wi-Fi at Pips community cafe View full application	£60.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)
[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
3353	Purton & Cricklade Young Farmers Club	New Hall Roof	£5000.00

Project Description:

Purton Cricklade YFC have owned and managed and maintained the Club Hall for over 40 years. It now requires a new roof.

Input from Community Engagement Manager:

Young Farmers Clubs are rural youth organisations that traditionally attract and support the agricultural community, however they are not exclusive and are dedicated to all young people who have a love for agriculture and rural life.

Young Farmers' Clubs provide their members (aged 10 to 26) with opportunities to develop skills, work with their local communities, travel, take part in varied competitions and enjoy a dynamic social life.

The Purton & Cricklade Club currently has 47 members from the rural community who use the hall on a weekly basis. It is also hired out for local Yoga classes, dog training and a parent toddler group and attracts local private hire parties. The community benefits from the involvement of members fundraising and being involved in community projects and events.

The management committee has an ongoing fundraising programme for maintenance, which will be used to fund approximately 57% of the project costs. In addition, the management group continue to work to identify additional funding sources. The Community Engagement Manager has provided details of potential opportunities through the Wiltshire Community Foundation, Community First (specifically Landfill Tax Credit Community Funding) and the Town & Parish Councils to raise the outstanding amount (£1,119).

The Community Engagement Manager has asked the applicant to investigate using environmentally friendly materials in this project and also to include energy saving measures where possible.

This application can be seen to link to JSNA Community Priorities around positive leisure time activities for young people; affordable access to cultural activities; diversity and social inclusion; training and skills; healthy lifestyles and combatting social isolation and loneliness.

If Members are minded to make an award to this project, it would represent approximately 35% of the total project cost.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3520	Pips community cafe	Wi-Fi at Pips community cafe	£60.00

Project Description:

The café would like to provide a Wi-Fi service for the community. This will also enable the organisation to accept card payments. The group has obtained sponsorship for installation and a year’s connection from a local business but still needs to identify funding for a phone to operate the card reader.

Input from Community Engagement Manager:

The Community Café in Purton is increasingly proving itself to be a valuable and valued resource for the local community, providing a relaxed and friendly opportunity for anyone to pop in and have a chat or engage in a variety of community-based activities.

The café is engaging with the Health and Wellbeing group and providing a venue for Wiltshire Council Health Trainers and the Local Area Co-ordinator to engage with the community.

The Community Café addresses several Area Board JSNA Community priorities including: positive leisure time activities for young people; affordable access to cultural activities; diversity and social inclusion; healthy lifestyles and combatting social isolation and loneliness.

This request is a modest element of the overall project representing approximately 12% of the overall project cost.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:
 Jane Vaughan
 Community Engagement Manager
jane.vaughan@wiltshire.gov.uk

Report to	Royal Wootton Bassett & Cricklade Area Board
Date of Meeting	27/11/2019
Title of Report	Community Youth Grants

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Royal Wootton Bassett & Cricklade Area Board.

Application	Grant Amount	
Applicant: Cricklade Local Youth Network Project Title: Sports Activities Development Project	£4,200.00	
Total grant amount requested at this meeting	£4,200.00	
Total amount allocated so far this year	£16,739.92	
Total budget this year	£26401.50	

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2019/20 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2019/20.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community-based projects and schemes.

3. The application

Applicant: Cricklade Local Youth Network Project Title: Sports Activities Development Project	Amount Requested from Area Board:	£4200.00
<p>This application meets grant criteria 2019/20.</p> <p>Project Summary:</p> <p>After two youth surveys in the town and during the course of several meetings of the young people on the Cricklade Local Youth Network it has become very evident that there is a more general need for more sports activities project based youth work plus a very clear need to target an increasing number of young men 15 - 17 years who display disruptive behaviour in and around the Youth Centre/Leisure Centre and clearly need more challenging and exciting activities.</p> <p>The one night a week CMAS provision is currently being staffed by youth workers from Royal Wootton Bassett and Cheltenham. The aim of this new Project is to source staff and volunteers from the local community who recognise the need for local involvement and support. By dovetailing motivated and less motivated young people working towards the same ends will, we hope, raise the motivation of the less motivated and create an understanding between the two groups dispelling the them and us perception.</p> <p>Community Engagement Manager comments:</p> <p>Young people have been at the heart of developing the Cricklade Local Youth Network and to identifying this potential project. Cricklade Town Council is supportive of the project and will manage the employment of dedicated facilitators and volunteers.</p> <p>The project will increase youth provision in the Town and is specifically designed to target young people who have not previously engaged.</p> <p>Funding from the Area Board and Cricklade Town Council will serve to seed fund this new project as it progresses through its first 8 – 12 months, during which time local volunteers and the LYN will work to identify and attract more external funding – specifically looking towards the Postcode Lottery grants scheme and Children in Need.</p> <p>A proportion of this application covers the purchase of capital items – these items will include a table tennis table and accessories, plastic hockey sticks and badminton racquets. The applicant has confirmed that capital equipment will be stored securely in the existing Youth Centre.</p>		

Cricklade Town Council and the Cricklade Local Youth Network both operate with robust safeguarding policies and personnel working with young people will undertake safeguard training and be DBS checked.

The CEM is conscious that Members may not be comfortable to use this grants budget to fund wages and, as such, has looked at the project costs and would suggest that, if an award is made it could be made up in the following way:

- Employment costs £3324 to be covered by Cricklade Town Council contribution.
- Other revenue costs to be covered £3240 by Area Board Youth activities budget and £876 by Cricklade Town Council contribution.
- Capital equipment costs £960 to be covered by Area Board Capital grant budget.

Total contributions =

RWB&C Area Board £4,200.00

Cricklade Town Council £4,200.00

(This would also release £960 Area Board revenue funding to the wider community for other activities and events).

This application can be seen to link to JSNA Community Priorities around positive leisure time activities for young people; diversity and social inclusion; training and skills; healthy lifestyles; combatting social isolation and loneliness and addressing anti-social behaviour.

If Members are minded to make an award to this project, it would represent 50% of the total project cost.

Report Author:

Jane Vaughan, Royal Wootton Bassett & Cricklade Area Board Community Engagement Manager

Jane.vaughan@wiltshire.gov.uk

Report to	Royal Wootton Bassett & Cricklade Area Board
Date of Meeting	27/11/2019
Title of Report	Royal Wootton Bassett and Cricklade Health & Wellbeing Forum

Purpose of the report:

1. To note that a new Health and Wellbeing Forum met for the first time on 29th October 2019, and the discussions held as laid out in the meeting notes below.
2. To consider recommendations made by the Health & Wellbeing Forum with regards to actions and funding allocations.

1. Meeting notes of the Royal Wootton Bassett and Cricklade Community Area Health & Wellbeing Forum:

1. Cllr Champion welcomed everyone and introduced herself as the acting Chair of the group –

Attendees: *Mary Champion (acting) Chair and Wiltshire Councillor; Linda Frost, Community Together; Kate Davidson, Link 6 & RWB; Linda Fitz-John, RWB Walking Group & Thursday Memory Group; Zoe Millington, Wiltshire Centre for Independent Living; Mary Nettleton, Pips Community Café; David Tetlow, Cricklade Open Door; John Parker, RWB Shed; Bob Jones, Cricklade Link and Wiltshire Councillor; Rebecca Seymour, Celebrating Age Wiltshire; Sally Maynard Smith, Wiltshire Council Health Trainer; John Hooper, Resident & Volunteer; Pat Hughes, Resident and Volunteer; Frances Barrone, Public Health, Local Area Coordinator; Ali Killeen, RWB, Purton and Cricklade Libraries; Deb Skilton, RWB Children’s Centre; Jane Vaughan, RWB&C Community Engagement Manager.*

2. Terms of Reference –

The group considered a Draft Terms of Reference (appendix 1). It was agreed that these were relevant to the group and it was recommended that the Area Board adopts these for the group.	Recommendation: AREA BOARD to adopt Terms of Reference	MC
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3 Budget -

Overview of the Health & Wellbeing Budget - September 2019/20			
2019/20 allocation	Invested to date	Available for investment	Amount leveraged
7,700.00	2,191.23	12,708.77 (including rollover of previous accruals)	9,722.00

New Applications

	Amount requested	Total Project amount
No applications received before the application deadline of Weds 28 th August		
Health and Wellbeing group – Tea and Talk session re Mental Health Week. (delegated decision)	£50.00	N/A

Health & Wellbeing Grants update 2019-2020

	Amount awarded (£)	Total project amount (£)
JULY 2019 – No applications		
MAY 2019		
Wiltshire Music Centre – Celebrating Age year 3	£1500.00	£67,330.00
Final payment to RWB&C Health & Wellbeing Champion for work to end April 2019.	£571.23	£571.23

Budget sheet compiled by - Jane Vaughan
Community Engagement Manager, Royal Wootton Bassett & Cricklade
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Jane Vaughan provided an overview of the current Area Board budget for Health and Wellbeing: £12,708.77 currently unallocated	Recommendation: AREA BOARD to note	MC
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4 Local Actions and Priorities:

Introduction to Care About Dementia (RWB) – Linda Frost provided an overview of the work of this group and its achievements to date. Linda raised a question about the current status of Safe Places, as some local organisations have expressed an interest in becoming involved. Zoe Millington reported she had recently been introduced to a new officer in Public Health, who it was understood has responsibility for Safe Places. It was thought he was called Richard Francis.	ACTION: <i>JV was asked to investigate and send details of Safe Places Co-ordinators to the group.</i> Recommendation: AREA BOARD to note.	JV MC
Introduction to Pips Community Café (Purton) – Mary Nettleton explained that the café has been	ACTION: <i>DS would meet with MN to discuss linking PIPs with</i>	DS/MN

<p>in operation for just over a year and is growing in popularity with lots of people visiting the café for a variety of reasons. Mary reported that one of the main issues the volunteers have observed is the number of older people who have talked about loneliness. The café has introduced the concept of a 'talking table' where individuals can go and sit if they fancy a chat – when someone sits at the table a volunteer will take time to sit down have a conversation. The café organisers do not run other activities but encourage other people to run their activities and clubs in the venue. Mary was asked whether many people from Ridgeway Farm were accessing the café. Mary suggested that there was a real diversity of people of all ages coming into the café and, yes this included people from the new developments at Ridgeway Farm.</p>	<p><i>the Children's Centre around the needs of young mums.</i></p> <p>Recommendation: AREA BOARD to note.</p>	<p>MC</p>
<p>Introduction to Celebrating Age Wiltshire – Rebecca Seymour provided an overview of this project which is now in its 3rd year. Over that time, it has become a recognised and valued opportunity for older people to experience high quality arts-based activities in 6 of Wiltshire Councils Community Areas. The team, based at Wiltshire Music Centre (Bradford-on-Avon), are now working to make the project more sustainable and able to continue after the end of current funding.</p> <p>Work is ongoing to attract major fundraising from national charities and local businesses and it is hoped that the project will continue to cover several more of Wiltshire Council Community Areas. Rebecca confirmed that plans for the project will aim to include existing areas.</p>	<p>ACTION: <i>JV would share details of future events and everyone would help to promote them. (Appendix 2)</i></p> <p>Recommendation: AREA BOARD to note.</p>	<p>JV</p> <p>MC</p>
<p>Tea and Talk (to celebrate 10 years of international World Mental Health Day). Pat Hughes provided an overview of the event that was held by local volunteers working with the Wiltshire Council Officers 'One Team' in RWB & Cricklade. An informal event was held at Royal Wootton Bassett Library where local people were encouraged to come and have a cup of tea and chat about their issues with mental health. It was felt that the simple format and friendly nature of the event was appreciated by those who attended, and the cost was minimal. Over all it was felt to have achieved a great deal.</p>	<p>ACTION: <i>Bob Jones/David Tetlow try to identify Tea and Talk volunteers in Cricklade.</i></p> <p>ACTION: <i>sub-group meet to develop proposal for Area Board to commission facilitated sessions.</i></p> <p>RECOMMENDATION: <i>Area Board to allow remaining allocation of £46.50 to be used to facilitate future events.</i></p>	<p>BJ/DT</p> <p>PH/RH/ FB/SMS/ FB/AK/ JV</p> <p>MC</p>

<p>Local people attending the event had expressed a desire to have the opportunity to get together on a regular basis.</p> <p>The H&W Forum discussed the opportunities to run a regular coffee afternoon in the library. Pat Hughes and John Hooper offered to coordinate the events in liaison with Ali Killeen at the library.</p> <p>Bob Jones and David Tetlow wondered if something similar could take place in Cricklade. The current volunteers were all from Wootton Bassett, it was suggested that Bob and David should identify some volunteers who would be prepared to host a Tea and Talk, The Wiltshire Council Officers 'One team' would then be able to work with them to get something off the ground.</p> <p>The Area Board had previously allocated £50 towards the facilitation of the Tea and Talk – the actual amount spent was £3.50 (mainly because of the kind donations of cakes, and beverages by local people and officers). It was suggested that the area board be asked to allow the remaining £46.50 to be held for the group to use to facilitate future events.</p> <p>It was further suggested by Bob Jones that £100 should be allocated by the Area Board to facilitate the progression of the Health & Wellbeing forum, this would be in addition to the £1,000 allocation available to fund the expenses of any future volunteer(s) who may agree to help to facilitate the work of the Health and Wellbeing Forum.</p> <p>There was also a discussion about commissioning a series of art-based activities to take place in conjunction with the tea and talk sessions – Rebecca Seymour knew an artist who might be able to design sessions that would help individual members develop themselves into a self-help group. The forum was keen to introduce ideas of activities into the tea and talk so it might provide therapeutic aspects to the sessions and help avoid becoming overtly concentrated on individual negative experiences. Ali Killeen, Rebecca Seymour, Frances Barrone, Sally Maynard-Smith and Jane Vaughan were asked to have a further discussion outside of the meeting to develop a proposal for funding by the area board.</p>	<p>RECOMMENDATION: <i>Area Board to allocate £100 to facilitate the progression of the Health & Wellbeing forum, to cover items such as printing posters, booking venues etc.</i></p> <p>RECOMMENDATION: <i>Area Board to commission activities to run alongside tea and talk sessions in RWB and Cricklade (see sub -group proposal below).</i></p>	<p>BJ</p> <p>MC</p>
<p>Update from Local Area Co-ordinator re vulnerable individuals – Frances Barrone introduced herself as the Local Area Co-ordinator and described her position as being to give people the opportunity, space and</p>	<p>Recommendation: AREA BOARD to note.</p>	<p>MC</p>

<p>encouragement to connect back into the community.</p> <p>Frances had been in post since February and had already engaged with a broad range of people from across the community area and started to develop an insight into issues affecting local people.</p> <p>Frances suggested that there was a danger of people falling between the cracks of different service providers.</p> <p>It was felt this group could take an important role in encouraging different groups and organisations to work more closely and providing a forum to engage in more locally based conversations about individual actions and opportunities for more collaborative working.</p>		
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5 **Updates from other attendees:**

<p>Wiltshire CIL – Zoe reported a current focus upon working with small, organically developed forums: ‘Listen Up Wiltshire’. These forums are small group sessions where people with lived experience get together and discuss topics that affect them and others within their local community. Topics can range from employment to accessibility to raising awareness. The purpose of the Forums is to gather and represent peoples experience and ideas to improve. https://www.wiltshirecil.org.uk/</p>	<p>Recommendation: AREA BOARD to note.</p>	<p>MC</p>
<p>Royal Wootton Bassett Children’s Centre – Deb introduced the ‘Freedom Programme’ currently being delivered for women affected by domestic abuse. https://www.therisetrust.org/services/freedom-programme/</p>	<p>Recommendation: AREA BOARD to note.</p>	<p>MC</p>
<p>LINK - Bob Jones and Kate Davidson provided an over view of the Link Good Neighbour schemes running in Cricklade (Cricklade Link Scheme: Tel – 01793 750080), Royal Wootton Bassett and the 6 villages (Lyneham, Bradenstoke, Clyffe Pypard, Bushton, Tockenham and Broad Town). http://link6andrwb.btck.co.uk/ There was a</p>	<p>Recommendation: AREA BOARD to note.</p>	<p>MC</p>

<p>discussion about the opportunities for the Link scheme to help people in their own homes with simple chores, like changing light bulbs or filling out simple forms. There was specific reference to recent suggestions that people may struggle to fill out applications to the surviving winter grant initiative. The groups are also happy to help disseminate information about opportunities and activities in the community. The overriding issue for both groups was the need to attract more volunteers to help to deliver all the services they would like to provide.</p>		
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- 6 **New Members** - Local Youth Network reps and Care Co-ordinators from GP surgeries to be invited to the next meeting.
- 7 **Next meeting date** – February 2020

Proposal re Creative Mental Health and Wellbeing project – Facilitated Tea and Talk Sessions.

Following the meeting Ali Killeen, Rebecca Seymour, Frances Barrone, Sally Maynard-Smith, Pat Hughes, John Hooper and Jane Vaughan met to discuss potential facilitated sessions for inclusion in future Tea and Talk sessions.

Their discussion concluded that, **the RWB&C Health and Wellbeing Forum should recommend the development of a new monthly Creative Well-being group for people of all ages in Royal Wootton Bassett / Cricklade.**

Background:

The recent tea and talk session on World Mental Health Day saw 35 local people attending, many of whom described their experiences of living with mental health issues in the RWB&C community area and expressed their aspiration to be able to regularly meet other people with similar experiences, in a safe and social environment.

It is recognised that, with skilled facilitation the Arts can be a powerful tool to draw out conversation and expression that may be locked in with ‘just opportunities to chat’. Therefore, by establishing a safe space for people to be creative with an experienced facilitator, wellbeing outcomes can be achieved in an indirect way, participants feel relaxed and nurtured by being creative and consequently frequently more open to talking with a freer voice.

It was also felt important that an experienced facilitator and local volunteers working together would provide additional benefits through signposting vulnerable individuals to appropriate organisations and other local activity to further support their wellbeing.

Proposed timeline and costings of the proposal have been developed as follows:

It was felt that a quick turnaround of this piece of work was necessary as this time of year can be difficult for people experiencing mental health issues and, in addition, fast action would show the commitment of the H&W forum and Area Board to respond to the discussions held at the previous Tea and Talk.

It was also felt that it would demonstrate the benefits of working together with residents and across agencies and organisations to deliver relevant positive activities in the community to achieve improved outcomes for older and vulnerable people.

It is suggested that the group should meet for 12 months and be supported to become peer led at the end of the project so that the project may continue beyond the funding.

Timeline:

11/2019 - Identify volunteers to host initial tea and talk sessions in RWB&C.

11/2019 - Start to run monthly Tea & talk sessions, hosted by volunteers, include positive discussions about developing the group.

11/2019 - Identify arts facilitator who could work with the group using spoken word, written word and potentially other art forms to develop a 'coffee morning' group into a more self-sustaining self-supporting group.

13/11/2019 Identify costings for this facilitator to provide 1 session in RWB and 1 session in Cricklade per month over the course of 12 months.

13/11/2019 Circulate information to remainder of Forum with meeting notes and request an expression of support

27/11/2019 Include a recommendation to the Area Board to consider commissioning facilitated sessions

12/2019 – Start project (conditional upon support from the Area Board).

Identification of Facilitator and Volunteers:

Rebecca has provided details of a facilitator who is a creative writer, poet and artist and highly experienced at working with Arts and Mental Health.

Ali, Pat and John reported they had previous experience of this facilitator and felt he was, not only the right kind of character to deliver good quality and enjoyable sessions, but also would encourage a group to develop confidence and give the initiative a degree of sustainability.

Currently volunteers have been identified to help deliver this project in Royal Wootton Bassett Library, but no volunteers have yet been identified in Cricklade.

Costs:

1 morning per month in RW Bassett

Facilitator fees £120 x 12 months = £1,440 + £100 for resources **Total= £1,540**

2 sessions per month on same day – e.g. RW Bassett am, Cricklade pm

Facilitator fees £200 x 12 months = £2,400 + £200 for resources **Total = £2,600**

This information has been circulated to the entire Forum and no objections have been received.

<p>Recommendation: AREA BOARD to allocate £2,600 from the Health & Wellbeing budget to enable the Health and Wellbeing Forum to commission a Creative Mental Health and Wellbeing project.</p>	<p>MC</p>
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2. To consider recommendations made by the CATG with regards to actions and funding allocations.

- 2.1. To note the discussions and updates outlined in this report**
- 2.2. To consider and adopt new Terms of Reference for the group (app 1).**
- 2.3. To roll over the remaining 'Tea and Talk' allocation of £46.50 to facilitate future events across the Community Area.**
- 2.4. To allocate £100 to facilitate the progression of the Health & Wellbeing forum, to cover items such as printing posters, booking venues etc.**
- 2.5. To allocate £2,600 for a facilitated creative project to run alongside tea and talk sessions in RWB and Cricklade (see sub -group proposal above).**

3. Royal Wootton Bassett & Cricklade (RWB&C) Community Area Health & Wellbeing Forum

3.1. Environmental & Community Implications

Health & Wellbeing Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

3.2. Financial Implications

*All decisions must fall within the Health and Wellbeing funding allocated to Royal Wootton Bassett & Cricklade Area Board.
If funding is allocated in line with Health & Wellbeing Forum recommendations outlined in this report, RWB&C Area Board will have a remaining Health & Wellbeing funding balance of £10,008.77.*

3.1 Legal Implications

There are no specific legal implications related to this report.

3.2 HR Implications

There are no specific HR implications related to this report.

3.3 Equality and Inclusion Implications

Ensuring that Community Area Boards and Health & Wellbeing groups fully consider the equality impacts of their decisions in designing accessible and inclusive local positive activities for older and vulnerable people and their carers is essential to meeting the Council's Public Sector Equality Duty.

3.4 Safeguarding implications

The Community Engagement Manager has assessed funding proposals as meeting safeguarding requirements. However, the Area Board needs to be satisfied that providers being procured have the necessary policies and procedures in place to safeguard vulnerable people.

*Report prepared by Jane Vaughan – RWB&C Community Engagement Manager
Jane.vaughan@wiltshire.gov.uk*

Royal Wootton Bassett and Cricklade Health and Wellbeing Forum

Draft Terms of Reference 2019/20

1. Purpose

Royal Wootton Bassett and Cricklade Health & Wellbeing Forum represents a wide range of community stakeholders who work in partnership to promote and facilitate health and well-being across the community area. People and organisations living and working in the community play a direct role in setting the agenda for this group.

The group helps identify local needs, priorities and outcomes and makes recommendations to the Area Board on how funding for activities should be deployed.

2. Membership

Royal Wootton Bassett and Cricklade Health & Wellbeing Forum may include representatives of:

- Members of the Community Area Board,
- Community Health and Wellbeing Champions,
- People from the community,
- Town and Parish Councils,
- Health and social care commissioners,
- Community and voluntary organisations and groups,
- Community transport providers,
- Police,
- Fire and rescue services,
- GP Practices,
- Other organisations, agencies and individuals from the Royal Wootton Bassett and Cricklade Community Area that have a genuine interest in promoting the welfare and interests of people in the community area.

The participation and involvement of people

People living in the community will play a central role in all aspects of the group including the design, development, delivery and review of local activities.

The group will ensure that consultation with people is representative and takes into account the views and needs of under-represented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of members of the Royal Wootton Bassett & Cricklade Health and Wellbeing Forum

All members will be expected to:

- Take an active part in the development of the group and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing relevant information.
- Champion the voices of local people.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all activities.
- Respect all members of the group and invited guests and speakers.
- Work to improve outcomes for local people and ensure high quality safeguarding practice.

3. Structure

The Health and Wellbeing Forum will come together on a quarterly basis, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

The Chair and Deputy Chair of the Forum will work with a small group (including a future Community Champion and the Community Engagement Manager) to support the development of the Forum and links between a future Community Voices group and the Royal Wootton Bassett and Cricklade Area Board.

4. Responsibilities of the Royal Wootton Bassett and Cricklade Health and Wellbeing Forum

Key responsibilities for the group include:

- Considering activities and projects emerging from the Community.
- Recommending grants that support the priorities identified in the local Joint Strategic Assessment (JSA).
- Ensuring that any grants and activities take into account any applicable safeguarding implications.
- Making recommendations to the Community Area Board on how priorities for funding should be determined (to include evaluating opportunities for applying for grants)
- Monitoring and reporting on the quality and effectiveness of local activities and grants.
- Based on the JSAs, local intelligence and priorities, encouraging joint working to deliver these objectives.
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

5. Funding

Area Boards will have an annual revenue budget allocated to them for the development of activities and projects for older people, carers and vulnerable local people. The Health and Wellbeing Forum will advise the Area Board on how these funds should be allocated.

6. Media Relations

Members of the Health and Wellbeing Forum will not issue media statements on behalf of the Community Area Board.

7. Review

These terms of reference are subject to change and will be reviewed by the Health and Wellbeing Forum on an annual basis and will be reported to the area board to enable the group to continue to act as the Community Area's Health and Wellbeing Group.



Dance class for older adults

This class is suitable for all abilities, including complete beginners. Catering for all music tastes, these gentle dance classes involve seated exercises and routines designed to improve general health & fitness, strength and balance and are a great opportunity to socialise. Why not come along and give it a try!

Weekly classes continuing every Tuesday from

29 October—17 December

At: Royal Wootton Bassett Memorial Hall

Time: 12.00—1.00pm £3 per class

More info and bookings contact
Lindsay Epton on 07825 337929

Facebook: [Lindsayeptondance](#)

Celebrating Age Wiltshire: bringing live music, theatre, dance & art to your local community



Sharing Treasures - a chance to tell your stories together

Re-discover and share your stories and experiences with the group, led by creative reminiscence artist, David Davies.

David will bring along photos, postcards, music and objects to help trigger those memories in a relaxed, social session in the lounge with tea & cake. Bring your own object to share if you like!



Where: Barchester White Lodge, Braydon Road, SN5 OAD

When: Thursday 21st November, 2.00—3.30pm + Tea & cake

Free event (donations basket) but call White Lodge reception on 01666 860381 to book a place

Celebrating Age: bringing live music, theatre, art & heritage to your local community





Afternoon concert with North Swindon Big Band

Back by popular demand! North Swindon Big Band will bring you plenty of toe tapping tunes and there's space to get up and dance if the mood takes you!



Where: Royal Wootton Bassett Memorial Hall, SN4 8EN

When: Monday 27 January 2020

Time: 2.15—4.15pm Tea & Cake served in the break

Free concert, but there will be a collection basket for donations.

Please book by calling Rebecca on 07955 249288 or email: rebecca.seymour@wiltshiremusic.org.uk

Celebrating Age: bringing live music, theatre, dance & art to your local community



Wiltshire Council



Music making and singing at Cricklade Open Door

Join Karen from Musica for a morning of singing, movement to music, percussion playing and lots of fun!



Where: Cricklade Open Door, The Jenner Hall, SN6 6AX

When: Mon 17th Feb 2020 **Times:** 11.00—12.00

Free concert, donations basket on the day

For more information contact Jan Aylward: 07834 640937

Celebrating Age: bringing live music, theatre, dance & art to your local community



Wiltshire Council



Update for Royal Wootton Bassett & Cricklade Area Board

Update from	Cricklade Town Council
Date of Area Board Meeting	27 November 2019

Headlines/Key Issues

Asset Transfer Update

Cricklade Town Council and Wiltshire Council have entered into an agreement for the asset transfer of the Leisure Centre, Ockwells (Council Offices, Library and GP Surgery) and part of the Town Hall Car Park. Agreements were also signed with Cricklade and District Community Association, who will continue to operate the Leisure Centre. The proposals mean the Leisure Centre will be run locally.

Wiltshire Council, Cricklade Town Council, and Cricklade & District Community Association have all been working with the design team to develop the scheme that should ensure a vibrant future for the facility. It is being delivered and funded by Wiltshire Council, but with the ongoing support of the operational team and Cricklade Town Council. Once the project is complete Cricklade & District Association will continue to operate the Leisure Centre, but ownership will be transferred to Cricklade Town Council.

Leisure Centre Refurbishment to Start in December 2019

The major refurbishment for Cricklade Leisure Centre has taken a key step forward with the construction contract formally awarded.

More than £2.5m is being invested into the design, construction and development of the Centre as part of the Wiltshire Council Community Campus Programme. The project will transform the Centre and ensure its long-term sustainability. The refurbishment will include the upgrade of the building infrastructure and plant to ensure the long-term sustainability.

The project will take at least a year to complete and the Leisure Centre will remain operational, with work being completed in phases. While disruption is inevitable, everyone will be working to minimise impact on customers and provide as much continuity to services as possible.



Update for Royal Wootton Bassett & Cricklade Area Board

New Play Area Installation

The installation of the new play area at the Leisure Centre is now well underway and set for completion within four weeks. Information on a grand opening to follow.



New Town Clerk

The Town Council welcomes Jodie Smart, who has joined the Council as the new Clerk, as Tina Jones steps down from the position.

Christmas Lights High Street Switch On

The lighting of the Christmas tree and High Street starts at 5.15pm with a Lantern parade on Saturday, 30 November.

Cycling in the Royal Wootton Bassett Community Area

Author: Laura Gosling, Senior Transport Planner, Wiltshire Council.

Date: 22st November 2019

Background

The Wiltshire Council [Cycling Strategy](#) sets out our aims and objectives for cycling across the County. We seek to provide a network of cycle routes in the principal settlements and market towns, and where appropriate, between the market towns and to national cycle routes.

Each of the main towns has an existing cycle network and in each, routes have been identified where potential improvements could be implemented for cyclists. These links are shown on Wiltshire's Town Cycle Network Plans outlined in Appendix 1 of the Cycling Strategy.

Town cycle networks

The Town Cycle Network Plans are regularly updated, usually in light of significant developments or changes in traffic flows. Updated versions of the networks are published as improvements are made and if routes are changed due to further feasibility work. We usually prioritise delivery of cycle schemes based on where there is the most potential to increase cycling. Due to limited budgets for cycle schemes, the Council seeks to prioritise where we think there will be the greatest benefit.

Appendix 2 of the Cycling Strategy sets out the principles for planning and designing cycle networks in Wiltshire. This provides references to some of the guidance we use as officers in planning cycle infrastructure.

Inter-urban and rural routes

While the main focus is on links within towns, intra-urban links may also form a part of the Network Plans, where distances are short enough or there is a route to a strategic employment site. For instance, the proposed Royal Wootton Bassett to Swindon route is a key intra-urban link that sits alongside the Town Cycle Networks. Additional improvements to Rights of Way and other rural and leisure routes may also be considered through developer contributions, Area Board funding or other external funding sources.

Cycle Parking

Wiltshire Council has a limited supply of cycle parking stands to offer to businesses and organisations across the county and these can be applied for in the first instance by sending an email to: emma.painter@wiltshire.gov.uk with the following details;

- Type of stands required
- Number of stands required
- Map outlining proposed location of stands
- Photos of proposed location (if possible)

Once this information has been received, the request will be considered for suitability (which may involve an engineer's site visit), and a land ownership search conducted.

Royal Wootton Bassett

The latest published version of the existing Royal Wootton Bassett cycle network can be found at: https://www.connectingwiltshire.co.uk/wp-content/uploads/2019/07/Royal_Wootton_Bassett_web.pdf

The scheme for a new shared use pedestrian and cycle path between Royal Wootton Bassett and Swindon is being developed in partnership between Wiltshire Council, Highways England and Sustrans. The majority of the funding for the scheme is coming from Highways England via their Cycling Designated Fund. Whilst it is hoped the scheme can be delivered by 2022, discussions with landowners are still ongoing where the route runs over private land; their co-operation is crucial in securing the successful delivery of the route.

Budget

Unfortunately, budgets for cycling improvements are very limited, with only a small amount allocated each year via the Council's Integrated Transport budget or Area Boards. Other available sources of funding for cycling improvements include S106 contributions, CIL funding or external funding/grants that may become available

Cycling Groups

In some towns across Wiltshire, Cycle Network Development Groups have been set up which are usually organised and hosted by the Town Council. Membership is made up of Town councillors, Wiltshire Councillors and local cycling groups. The aim is to work together to develop and implement the cycle network and promote its use. The idea being that any schemes Wiltshire Council try to deliver are supported by all of the decisions makers in order to avoid abortive work and the consequent waste of time and resources.

From the highway authority's point of view, it is vitally important that the councillors are involved in these groups from the outset as they represent the decision making bodies. This is crucial as cycle scheme implementation can be very controversial and both councils need to be promoting any schemes that come forward. For instance, cycle scheme development can involve one or all of the following; removal of parking, the narrowing of roads, the sharing of footways and or the alteration of junctions, not all of which are popular with the general public. As such, schemes that are not likely to be acceptable and deliverable can be discarded at an early stage so as not to waste precious resources on feasibility, design and legal costs.